

Master in Management and Quality in Education

One-year European Master in Management and Quality in Education

at ISSBS, Slovenia, Europe offers you:

- An international study environment as an opportunity for career development and professional networking
- Renowned lecturers with significant achievements in the field of education
- Active teaching methods and project work on the topic of your professional interest
- Theory linked with practice
- Tutoring and supporting activities

Degree awarded: masters degree (2nd Bologna cycle)

- Field of study: Management, Business and Administration (ISCED 34)
- Studies duration: 1 year (ECTS 60)
- Modes of study: partly on-site (Slovenia, Europe), partly online (blended learning).

Target candidates:

- School leaders, policy-makers, administrators in education and teachers with a bachelor degree (4 years). Work experience in the field of education is welcome.

Enrolment 2014|2015



ISSBS is a member of the international
Euro-Mediterranean University



Mednarodna fakulteta
za družbene in poslovne študije
International School
for Social and Business Studies
Celje • Slovenija

The Programme and the Organisation of Studies

Programme description. Management and Quality in Education is an interdisciplinary postgraduate (one-year masters) programme offering knowledge in the fields of management, education, organisational and behavioural sciences, and specialised knowledge in education management.

Programme aims. To train experts for the most demanding tasks in education management and quality at all levels of schooling, as well as in education.

Graduate competence profile. Graduates are qualified for senior positions in the field of education, both in the public and private sectors, where leadership for learning is a key driving force of quality in education for the individual, the organisation, the education system and society.

Curriculum structure. The programme consists of four obligatory study units (45 ECTS) and two electives (15 ECTS). In 2014/2015, students can choose among five elective courses (minimum three electives will be carried out, depending on students' interests).

Lecturers. The ISSBS lecturers have excellent academic references and extensive practical experience at various levels of education (schools, universities, ministries, national boards and agencies). ISSBS has a number of international guest lecturers from an extensive international network.

Admission requirements

- Candidates must have completed a 4-year (240 ECTS) bachelors (first-cycle) study programme in social sciences, law, education, business or administration.
- Graduates from other fields must demonstrate their knowledge of management, business and administration in the scope of 12–18 ECTS prior to enrolment. This knowledge can be acquired in the form of: courses taken as part of their undergraduate studies, non-formal education and informal learning or bridging courses (exams) determined by ISSBS.
- Candidates who are not English native speakers must prove their English language skills. The minimum requirement is a B1/B2 level English language certificate in accordance with the Common European Framework of Reference for Languages (CEFR).



Courses/study units	
Compulsory	Management and Theory of Educational Organizations
	Academic Writing Skills (and Research Basis)
	Research Methodology and Social Sciences
Elective (Each student selects two electives; min. 20 students per course.)	Learning in Practice/Project Work (two repetitions)
	Leadership in Education
	Management of Higher Education Institutions
	Quality in Education
	Human Resource Management and Employment Policy
	Master's Thesis

Organisation of studies. The study programme takes one year and is delivered as blended learning – a combination of on-line study (eL) and face-to-face (F2F) intensive study periods in Slovenia (Celje), which includes lecturers, seminars, discussions, study visits and examinations (E).

On-line study and support. An e-classroom is a specially designed website/portal; at ISSBS we use Moodle (www.moodle.org). Students and teachers/tutors are involved in diverse activities to build their knowledge and skills.

Face-to-face study period(s) in Slovenia (Celje). Two possibilities will be offered to the candidates:

- Three intensive terms of 4-day study (Thursday morning to Sunday noon) on 6–9 November 2014, 8–11 January 2015, and 12–15 March 2015.
- One intensive term of 4 weeks from 27 July to 21 August 2015.

Study visits and excursions. At least one study visit will be organised during F2F periods (kindergartens, primary and secondary schools, universities, the National Examination Centre, the Ministry of Education, Science and Sport, discussions and meetings with Slovenian education authorities). Because of Slovenia's in the centre of Europe, additional study visits abroad may be organised by request (Finland, Italy, England ...).

Assessments include active participation in F2F sessions and the e-classroom, individual and/or group assignments, team projects, final presentations and/or written exams (also as online video conferences).

The ISSBS services and support:

- The Office for Student Affairs, International Office, Library and Alumni Club are some of the services to students. Each student receives a student card.
- A teacher tutor will be available at all times. Students will be also invited to Make-Learn, an ISSBS annual international conference.
- The Student Association, a well organized ISSBS student board, is responsible for students' social life and organises cultural events, various sports activities, as well as an annual student conference.

How to Apply – Important Dates 2014/2015

Important dates:

- Application deadline: 19 September 2014.
- Admitted students must enrol by 30 September 2014.

Candidates may apply for the full masters programme, or one or more courses, in which case they will receive a Transcript of Records with ECTS credits.

Number of places

- 70 for EU citizens
- 70 for non-EU citizens

For the application form and supporting documents

please see www.mmqe.issbs.si.

 **Slovenia,
at the heart
of Europe**

Financial matters:

- Application fee: 200 EUR, payable upon the submission of the application.
In case of enrolment in the programme, the paid sum is deducted from the tuition fee.
- Registration fee: 100 EUR, to be paid before enrolment.
- Tuition fee: 3,900.00 EUR, 50% to be paid in September 2014.
- Financial aid: ISSBS will provide (on request) a discount for groups of students coming from the same institution or institutions in their region (country).
- Full-board accommodation in Celje (3* hotel): approx. 50 EUR per day.

General Information

Slovenia

www.slovenia.info

www.inyourpocket.com/slovenia

www.slovenia.si

Permits and visas

www.mnz.gov.si/en/services

www.infotujci.si

Celje

www.inyourpocket.com/slovenia/celje



Photo: T. Kunst & M. Vrančič (www.slovenia.info), National School for Leadership in Education.
This leaflet and the information contained herein is for information purposes only.



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