

Master in Management and Quality in Education

Master in Management and Quality in Education at ISSBS Slovenia offers you:

- International study environment which is an opportunity for career development and professional networking
- Academic excellence lecturers with important achievements in educational practice
- Active teaching methods, project work on the topic of your professional interest
- Theory linked with practice
- Tutoring and supporting activities

Degree awarded: Master (2nd bologna cycle)

(title in original: Magister managementa izobraževanja)

- Type of a programme: Master's study programme
- Field of study: Business and Administration (ISCED 34)
- Studies duration: 1 year (ECTS 60)
- Modes of study: Study programme is carried out as part-time study.

Target candidates for study

- Teachers, school leaders, policy makers and administrators in education with bachelor degree (4 years), work experience in the field of education is welcome.

Enrolment 2013|2014



Mednarodna fakulteta
za družbene in poslovne študije
International School
for Social and Business Studies
Celje • Slovenija

The Programme and Organisation of the Studies

Programme description. Management and Quality in Education is an interdisciplinary postgraduate (one year master) study programme offering knowledge in the fields of management, education, organisational and behavioural sciences and specialised knowledge in education management.

Programme aims. To train experts for the most demanding tasks in education management and quality on all levels of schooling, agencies and ministries in education.

Graduate competence profile. Graduates are qualified for senior positions in the field of education, both in the public and private sectors, where leadership for learning is a key driving force of quality in education for the individual, the organization, the educational system and the society.

Curriculum structure. The program consists of 5 compulsory units (33 ECTS) and 3 electives (27 ECTS). In 2013/14 students can choose among 5 elective courses (minimum 4 electives will be carried out; it depends on the students interest's).

Lecturers. ISSBS lecturers have academic references and extensive practical experience at various levels of education (schools, universities, ministries, national boards and agencies). ISSBS has a number of international guest lecturers from extensive international network.

Admission requirements for enrolment:

- 4-year (240 ECTS) bachelor (first-cycle) study programme in social sciences, law, education, business or administration.
- Graduates from other fields must show the knowledge in management, business and administration in the scope of 12–18 ECTS prior to enrolment. This knowledge can be shown as: courses from bachelor education, non-formal education and informal learning, bridging courses (exams) determined by the ISSBS. Bridging program/exams will be held between 19 August and 25 August 2013.
- English language skills: Candidates who are not English native speakers have to prove skills in English language, minimum requirement is certificate of English language test of B1/B2 of the Common European Framework of Reference for Languages (CEFR).

Courses		2013			2014								
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
1	Academic Writing Skills	OLS	F2F										
2	Educational Systems and Organizations	OLS	F2F		OLS		F2F						
3	Management and Leadership of Change	OLS	F2F		OLS		F2F						
4	Research Methodology in Social Sciences		F2F		OLS		F2F						
5	Project Work (a group approach)		F2F		OLS		F2F			OLS			F2F
6	Elective course 1*						F2F			OLS			F2F
7	Elective course 2*						F2F			OLS			F2F
8	Elective course 3*						F2F			OLS			F2F

* Elective courses: Educational Policy Making, Quality in Education, Human Resources Management and Employment Policy, Management of Higher Education Institutions, Management of E-Learning ...

Organisation of the studies. The study programme is organised in one year, and it is delivered as blended learning – a combination of on-line study (OLS) and three face-to-face (F2F) intensive study weeks in Slovenia (Celje) which includes lecturers, seminars, discussions, exams and study visits.

On-line study and support. E-classroom is specially prepared website/portal. At ISSBS we use free of charge open source Moodle (www.moodle.org). Students and teachers/tutors are anytime, from anywhere involved in diverse activities to build their knowledge and skills. To join the e-classroom you need a computer with internet access.

Three intensive study weeks in Slovenia. Face-to-face (F2F) sessions will be organised in Celje, expected weeks are: 4–8 November 2013, 17–21 March 2014 and 22–26 September 2014, at least one study visit will be organised per week (with discussions at national institutions, schools, meetings with Slovenian authorities in education). Discussions will be organized at the headquarters of these institutions, will be expected to visit **Portorož** (EMUNI Euro Mediterranean University, primary school of Italian minorities), **Bled** (college of higher education), **Brdo** (National School for Leadership in Education), **Ljubljana** (National Examination Centre, Ministry of Education), **Celje** (kindergarten and primary school, secondary school, a regional unit of the Institute of Education).

Assessment and grading system. Assessments include active participation in F2F sessions and e-classroom, individual and/or group assignments, team projects, final presentations and/or written exams.

ISSBS services and support

- Office for Student Affairs, International Office, library, Student Council and Alumni Club are some of services to students. All students receive a Student Identity Card.
- Supportive staff will be at your disposal to answer any questions and help solve any issues you might have. Teacher tutor will be available all the time.
- Students will be invited also to ISSBS annual international conference MakeLearn.
- Student Association, well organized ISSBS student board takes care of students' social life, organizes cultural events and various sports activities and also annual student conference.



Financial issues:

- Application fee: 200 EUR you have to pay when you submit the application form. In case that you enrol in the program, the paid sum of 200 EUR is deducted from the tuition fee.
- Registration fee: 100 EUR, it has to be paid before enrolment.
- Tuition fee: 3.900,00 EUR, it could be paid in 5 instalments.
- Financial aid and scholarship: ISSBS will provide (on request) some financial aid for groups of students who are coming from the same institution or institutions in their region (country); for scholarships please apply in the country of origin.
- Full board accommodation in Celje: ISSBS negotiated special price in Hotel Štorman (2 minutes from ISSBS), a price for one week (6 days) is approx. 280 EUR.

How to Apply

Important dates – timetable for applying in academic year 2013–2014

- First application period is from June 10 to August 30, 2013.
- Admission results by September 6. ISSBS will notify admitted students by email.
- Admitted students in the first application period must enrol by September 13, 2013.
- Second application period is from 16 to 20 September 2013.
- Admission results by September 23. ISSBS will notify admitted students by email.
- Admitted students in the second application period must enrol by 30 September 2013.

Number of places

- 30 for Slovenian and EU citizens
- 20 for non-EU citizens and Slovenes without Slovenian citizenship

For application form and supporting documents please see www.mmqe.issbs.si

General Information

Slovenia

www.slovenia.info
www.inyourpocket.com/slovenia
www.slovenia.si

Permits and visas

www.mnz.gov.si/en/services
www.infotujci.si

Celje

www.inyourpocket.com/slovenia/celje



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